

CSSE

The Consortium of Selective Schools in Essex
– TRANSPORT OFFICE –

CSSE Transport Office
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Essex CM1 3SY

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e: transport@csse.org.uk
www.csse.org.uk

Dear Parent/Guardian

March 2019

Bus Transport to Consortium Member Schools – termly tickets only

The CSSE is authorised by Stephenson's and First Bus Essex to sell termly tickets on their school bus routes as well as termly tickets on First Bus Essex public service routes. We are unable to assist with daily, monthly or annual ticket requests or provide route information for public services. **We are unable to offer a ticketing service for any other bus company.** For other bus companies you will need to make a direct arrangement.

Please complete and return the enclosed purple CSSE transport registration card to the Consortium Transport Office as soon as possible, if you are interested in purchasing termly tickets for your child on bus services operated by Stephenson's or First Bus. The transport registration card is also available from the CSSE website www.csse.org.uk. Bus routes and prices are also available from the CSSE website (you must click on the 'Transport' link to access transport information).

* Please be advised that the registration cards were printed prior to the recent change in data protection legislation. The Data Protection Act 1998 quoted on the card has now been superseded by the Data Protection Act 2018.

Before you purchase a bus pass from the CSSE you may find it useful to check the Traveline Public Transport website: www.traveline.info or telephone 0871 200 2233 for bus stop and route queries. This traveline website is a public transport information system that will give you information on all modes of transport.

The following documents are available to view and download from our website:

- CSSE Travel Registration Card – complete and return to the CSSE office
- CSSE parental agreement (March 2019)
- Last year's Code of Conduct for both bus companies (valid at the date of this publication March 2019)
- **Last year's termly fares for information only:** Autumn Term 2018 Routes for STEPHENSONS OF ESSEX and FIRST BUS ESSEX prices charged academic year 2018/19

Autumn Term 2019 prices are still to be set by the bus companies and will be displayed on our website as soon as they are received at the CSSE office.

PLEASE ENSURE YOU HAVE READ THE TERMS AND AGREEMENTS MADE BETWEEN THE CSSE AND THE BUS COMPANIES BEFORE PURCHASING YOUR CHILD'S BUS TICKET.

We would strongly advise you to register as soon as possible as some routes have limited availability. We will acknowledge receipt of your CSSE registration card, but availability on the bus will only be confirmed on receipt of your Autumn Term invoice, which will be despatched on 24th May 2019.

Important – If on receipt of your invoice you **no longer wish to take up the offer of transport** then please email us immediately to enable us to offer the place to another pupil. We are unable to take verbal instruction from parents.

Consortium Transport Office Telephone Number: 01245 281194
The office is open during term time from 9am – 4.30pm

Please note the CSSE office is closed during all school holidays. All tickets will be despatched before we close for the Summer holiday. Please telephone us if you have a query.